

Privacy

You can request for individual entries on your electronic patient record to be marked as 'private'. These will not be visible to any other services involved in your care even if you have given consent for them to see your information.

How safe is my information?

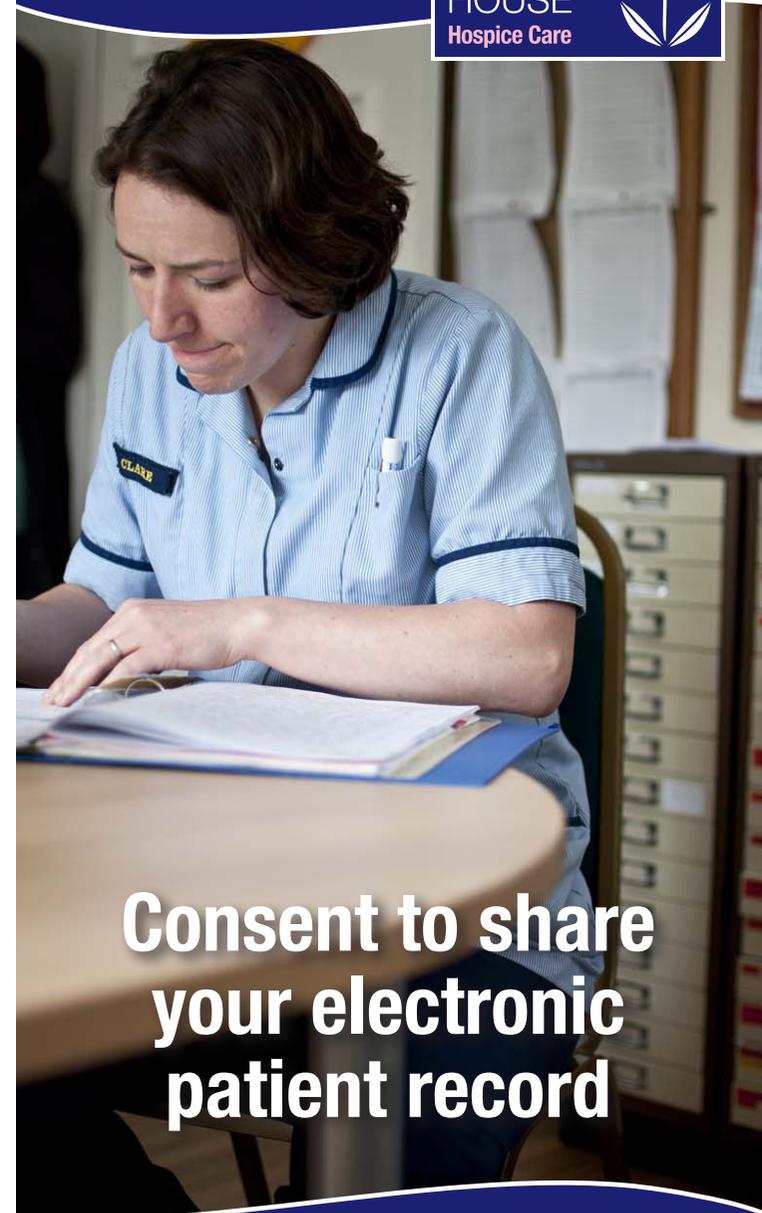
Under the Data Protection Act 1998 all organisations involved in a patient's care have a duty to ensure that information held about them is accurate, up to date and kept secure at all times. Only staff providing a service to that patient will have access.

All staff receive training, so that they are aware of their professional responsibility to respect confidentiality.

Where can I get more information?

If you require more information, please contact your GP surgery or Dorothy House Hospice Care on 01225 722988.
www.dorothyhouse.co.uk

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Compassionate caring for our community, supporting people with life-limiting illness to live well and die well.



Dorothy House Winsley BA15 2LE
Telephone: 01225 722988

Dorothy House Outreach Centres
Peasedown St John

No. 7 Bath Business Park, Roman Way,
Peasedown St John, BA2 8SG

Trowbridge Trinity House,
Bryer Ash Business Park, BA14 8HE

**Consent to share
your electronic
patient record**

Caring when it counts
www.dorothyhouse.co.uk

Introduction

Dorothy House Hospice Care and the Royal United Hospital Specialist Palliative Care Team (RUH SPCT) have the ability to share patient information electronically with other healthcare services who use the same electronic patient record system.

This leaflet explains the principles of electronic sharing and how you can either give or refuse consent, to share your electronic patient record.

Dorothy House and the RUH SPCT use the electronic patient record system, SystmOne. Your GP practice as well as Community services, urgent care and Out of hours services plus many more may also use SystmOne.

Benefits

Sharing your patient record enables:

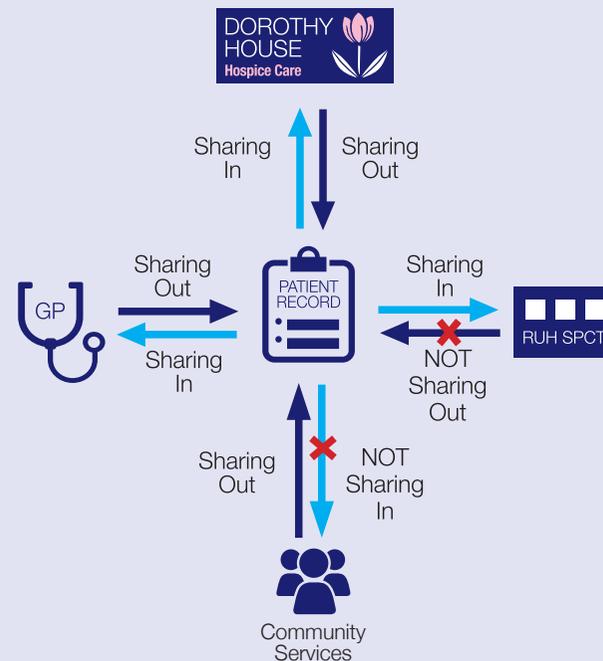
- Prompt access to relevant information leading to fewer delays in the provision of care.
- Information to be up-to-date and consistent.
- Improved communication between the healthcare professionals involved in providing care.
- Greater accuracy, with a reduced risk of critical information, such as allergies, being missed.
- More efficient use of clinical and administrative time with less duplication.

How it works

Depending on what you have agreed, there are two ways in which your information can be shared:

- **Sharing IN** ← This controls whether information made shareable at other services using SystmOne can be viewed by Dorothy House/RUH SPCT.
- **Sharing OUT** → This controls whether information recorded by Dorothy House/RUH SPCT can be shared with other services using SystmOne.

It will be your decision as to who can see what e.g.



What you will be asked when referred to Dorothy House/ RUH SPCT

Sharing IN

'Do you consent for Dorothy House/RUH SPCT to view information recorded by other SystmOne Services involved in your care?'

- ✓ **If yes:** Dorothy House/RUH SPCT will be able to view the information recorded on your patient record by other SystmOne services (if you have agreed to share it).
- ✗ **If no:** Dorothy House/RUH SPCT will not be able to view information recorded on your patient record by other SystmOne services.

Sharing OUT

'Do you consent for your information recorded at Dorothy House/RUH SPCT to be seen by other SystmOne services involved in your care?'

- ✓ **If yes:** Other SystmOne services will be able to view information recorded on your patient record by Dorothy House/ RUH SPCT (if you have agreed for them to see it).
- ✗ **If no:** Other SystmOne services will not be able to view information recorded on your patient record by Dorothy House/ RUH SPCT.